

GREENLOOP SOLUTIONS PRIVATE LIMITED

CIN: U20116DL2025PTC442217

Registered Address: M-5A, Magnum House-II, Commercial Complex,
Karam Pura, New Delhi-110015

Tel. No. 011-45824477, Email Id: - greenloopsolutionspvt.ltd@gmail.com

NOTICE OF THE (01/2026) EXTRA-ORDINARY GENERAL MEETING

Notice is hereby given that the (01/2026) Extra-ordinary General Meeting of the Members of Greenloop Solutions Private Limited ("the Company") is scheduled to be held on **Saturday, 21st day of February, 2026 at 01:00 P.M** at the Registered Office of the Company situated at **M-5A, Magnum House-II, Commercial Complex, Karam Pura, New Delhi-110015** to consider and transact the following business:-

SPECIAL BUSINESS:-

ITEM NO. 1: INCREASE IN THE AUTHORISED SHARE CAPITAL OF THE COMPANY AND SUBSEQUENT ALTERATION OF THE CAPITAL CLAUSE OF THE MEMORANDUM OF ASSOCIATION (MOA) OF THE COMPANY

To consider if thought fit to pass with or without modification(s), the following resolution as *ordinary resolution*:

"RESOLVED THAT in accordance with the provisions of Section 61(1)(a), 64, 13 and other applicable provisions, if any, of the Companies Act, 2013 (including any amendment thereto or re-enactment thereof) and the rules framed thereunder and pursuant to the recommendation of the Board of Directors in their meeting held on 27th January, 2026, the consent of Members of the Company be and is hereby accorded to increase the Authorised Share Capital of the Company from existing Rs. 6,01,00,000/- (Rupees Six Crore One Lakh Only) divided into 60,10,000 (Sixty Lakh Ten Thousand) Equity Shares of Rs. 10/- (Rupees Ten Only) each to Rs. 10,01,00,000/- (Rupees Ten Crore One Lakh Only) divided into 1,00,10,000 (One Crore Ten Thousand) Equity Shares of Rs. 10/- (Rupees Ten Only) each ranking pari passu in all respect with the existing Equity shares of the Company.

RESOLVED FURTHER THAT consequent upon the increase in the Authorised Share Capital of the Company, the existing Clause V of the Memorandum of Association of the Company be and is hereby substituted with the following new Clause:

"V. The Authorised Share Capital of the Company is Rs. 10,01,00,000/- (Rupees Ten Crore One Lakh Only) divided into 1,00,10,000 (One Crore Ten thousand) Equity Shares of Rs. 10/- (Rupees Ten Only) each."

RESOLVED FURTHER THAT for the purpose of giving effect to the aforesaid resolution, **Mr. Murari Lal Gupta (DIN: 00051796)**, Additional Director and **Mr. Mohit Gupta (DIN: 02366798)**, Director of the Company be and are hereby severally and/or jointly authorized to do all such acts, deeds, matters and things whatsoever, including seeking all necessary approvals to give effect to this resolution and to settle any questions, difficulties or doubts that may arise in this regard."

For and on behalf of
Greenloop Solutions Private Limited
For **GREENLOOP SOLUTIONS PVT. LTD.**

Murari Lal Gupta
(Additional Director)/Auth. Signatory
DIN: 00051796
Address: F-7, Bhagwan Das Nagar,
East Punjabi Bagh, Delhi-110026

Date: 29.01.2026
Place: Delhi

NOTES:-

1. An explanatory statement pursuant to Section 102 of the Companies Act, 2013 ("the Act"), with respect to the Special Business as set out in the Notice is annexed hereto and forms part of this Notice as "***Annexure-I***".
2. ***A Member entitled to attend and vote at the (01/2026) Extra-ordinary General Meeting of the company shall be entitled to appoint another person as proxy to attend and vote at the meeting on his/her behalf and such proxy need not be a member of the company.*** The instrument appointing a proxy in Form MGT-11 is attached as "***Annexure-III***" to the notice and the same must be deposited with the company not less than 48 hours before the commencement of the meeting.
3. A person shall act as proxy on behalf of members not exceeding fifty (50) and holding in aggregate not more than ten percent (10%) of the total share capital of the company carrying voting rights. Members holding more than ten percent (10%) of the total share capital of the company carrying voting rights may appoint a single person as proxy and such person shall not act as proxy for any other member.
4. Members would be entitled to inspect the proxies lodged at any time during the working hours at the Registered Office of the Company, during the period beginning from 24 hours before the time fixed for the commencement of the (01/2026) Extra-ordinary General Meeting, provided the member is required to give at least 3 days notice in writing in this regard to the Company.
5. Members/Proxies will be required to bring the duly filled in Attendance slip (Attached with the notice as "***Annexure-II***") along with one valid ID proof in order to attend the (01/2026) Extra-ordinary General Meeting of the Company.
6. Corporate members intending to send their authorized representatives to attend the meeting are requested to send a certified copy of the Board Resolution authorizing their representatives to attend and vote on their behalf at the meeting.
7. Members who have not registered their e-mail address, phone numbers and residential address are requested to register the same with the Company and if there is any change in the details originally provided then to intimate the changes by writing it to the Company at ***greenloopsolutionspvt.ltd@gmail.com***.
8. The Register of Directors and their Shareholding maintained under Section 170 of the Companies Act, 2013 and the Register of Contracts and Arrangements in which directors are interested maintained under Section 189 of the Companies Act, 2013 will be available for inspection at the (01/2026) Extra-ordinary General Meeting.
9. All documents referred to in the accompanying Notice shall be open for inspection by the Members at the Registered office of the company during the business hours i.e, between 10:00 A.M. to 05:00 P.M. on all working days, (except, Sundays and Gazetted Holidays) upto the conclusion of the (01/2026) Extra-ordinary General Meeting.
10. Members who hold shares in dematerialized form are requested to bring their client ID and DP ID for easier identification of attendance at the meeting. In case of joint holders attending the meeting, the joint holder with highest, in order of names will be entitled to vote.
11. The voting at the meeting shall be conducted by show of hands unless a poll in accordance with section 109 of the Companies Act, 2013 is demanded by any member.
12. The Notice of this Extra-ordinary General Meeting is being sent by electronic mode to those Members whose e -mail addresses are registered with the Company/Depositories, unless any Member has requested for a physical copy of the same. For Members who have not registered their e -mail addresses, physical copies are being sent by the permitted mode.
13. For any query or assistance or for any further information, Members may contact the Company by sending query at ***greenloopsolutionspvt.ltd@gmail.com***.
14. For convenience of the Members, route map is attached to this notice calling (01/2026) Extra Ordinary General Meeting.

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Annexure-I

EXPLANATORY STATEMENT

[Pursuant to Section 102(1) of the Companies Act, 2013 read with rules made thereunder]

The existing Authorised Share Capital of the Company is Rs. 6,01,00,000/- (Rupees Six Crore One Lakh Only) divided into 60,10,000 (Sixty Lakh Ten Thousand) Equity Shares of Rs. 10/- (Rupees Ten Only) each.

In order to facilitate future capital requirements, issue of further shares and to strengthen the capital base of the Company, it is proposed to increase the Authorised Share Capital of the Company from Rs. 6,01,00,000/- (Rupees Six Crore One Lakh Only) divided into 60,10,000 (Sixty Lakh Ten Thousand) Equity Shares of Rs. 10/- (Rupees Ten Only) each to Rs. 10,01,00,000/- (Rupees Ten Crore One Lakh Only) divided into 1,00,10,000 (One Crore Ten Thousand) Equity Shares of Rs. 10/- (Rupees Ten Only) each.

Consequent to the proposed increase in the Authorised Share Capital of the Company, it is also necessary to make a corresponding alteration in Clause V (Capital Clause) of the Memorandum of Association of the Company to reflect the revised capital structure.

Pursuant to the provisions of Section 61(1)(a), 64, 13 and other applicable provisions of the Companies Act, 2013 and the rules made thereunder, any alteration in the Capital Clause of the Memorandum of Association requires approval of the members of the Company by way of an Ordinary Resolution.

Accordingly, the Board of Directors at its meeting held on 27th January, 2026 approved the proposal for increase in the Authorised Share Capital of the Company and consequent amendment to Clause V of the Memorandum of Association and recommends the same to the shareholders for their approval by way of Ordinary Resolution.

A copy of the existing and proposed Clause V of the Memorandum of Association of the Company is available for inspection by the members at the Registered Office of the Company during business hours on any working day up to and including the date of the Extra-ordinary General Meeting and at the venue of the meeting.

None of the Directors, Key Managerial Personnel of the Company or their relatives are concerned or interested, financially or otherwise, in the said resolution.

The Board recommends the Ordinary Resolution as set out at Item No. 01 of the Notice for approval of the members.

For and on behalf of

Greenloop Solutions Private Limited

For GREENLOOP SOLUTIONS PVT. LTD.

Murari Lal Gupta

(Additional Director) / Auth. Signatory

DIN: 00051796

Address: F-7, Bhagwan Das Nagar,
East Punjabi Bagh, Delhi-110026

Date: 29.01.2026

Place: Delhi

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Annexure-II

ATTENDANCE SLIP

Shareholders attending the Meeting in person or by Proxy are requested to complete the attendance slip and hand it over at the entrance of the meeting room.

CIN	U20116DL2025PTC442217
Name of the Company	Greenloop Solutions Private Limited
Registered office	M-5A, Magnum House-II, Commercial Complex, Karam Pura, New Delhi-110015

Name & Address of Shareholder (IN BLOCK LETTERS)	
Address	
Regd. Folio No./Client ID:	
DP ID :	
No. of Shares held	
Name of Joint holders, if any	

I / We, hereby record my/our presence at the (01/2026) Extra-ordinary General Meeting of the Members of Greenloop Solutions Private Limited schedule to be held on **Saturday, 21st day of February, 2026 at 01:00 P.M.** at the Registered Office of the Company situated at **M-5A, Magnum House-II, Commercial Complex, Karam Pura, New Delhi-110015.**

(Member/Proxy Name)

(Signatures of Member/Proxy)

(IN BLOCK LETTERS)

Notes:

- 1. Members are requested to produce the above attendance slip, duly signed in accordance with their specimen signatures registered with the Company, for admission to the Meeting.*
- 2. Members are informed that no duplicate attendance slips will be issued at the hall.*

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Annexure-III

FORM NO. MGT-11

Proxy Form

*(Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies
(Management and Administration) Rules, 2014)*

CIN	U20116DL2025PTC442217
Name of the Company	Greenloop Solutions Private Limited
Registered office	M-5A, Magnum House-II, Commercial Complex, Karam Pura, New Delhi-110015

Name of the Member (s)	
Registered Address	
E-mail ID	
Folio No./Client ID:	
DP ID :	

I/We, being the Member (s) holding _____ shares of the above named Company, hereby appoint:

1. Name:
Address:
E-mail ID:

Signature: _____ or failing him/her
2. Name:
Address:
E-mail ID:

Signature: _____ or failing him/her
3. Name:
Address:
E-mail ID:

Signature: _____ or failing him/her

as my/our proxy to attend and vote for me/us and on my/our behalf at the (01/2026) Extra-ordinary General Meeting of the Company to be held on **Saturday, 21st day of February, 2026 at 01:00 P.M.** at the Registered office of the Company situated at **M-5A, Magnum House-II, Commercial Complex, Karam Pura, New Delhi-110015** and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolution No.		
Special Business:		
1.	Increase in the Authorised Share Capital of the Company and subsequent Alteration of the Capital Clause of the Memorandum of Association (MOA) of the Company	Ordinary Resolution

Signed this day of..... 2026

Affix Revenue Stamp not less than Re. 1

Signature of member.....

Signature of Proxy holder(s).....

Note: This form of proxy in order to be effective should be duly completed and deposited at the registered Office of the Company, not less than 48 hours before the commencement of the Meeting.

ROUTE MAP

TO THE VENUE OF THE (01/2026) EXTRA-ORDINARY GENERAL MEETING (EGM)

M-5A, Magnum House-II, Commercial Complex, Karam Pura, New Delhi-110015.

