

GREENLOOP SOLUTIONS PRIVATE LIMITED

CIN: U20116DL2025PTC442217

Registered Address: M-5A, Magnum House-II, Commercial Complex,
Karam Pura, West Delhi: 110015.

Email Id: - greenloopsolutionspvt.ltd@gmail.com

NOTICE OF THE (01/2025) EXTRA ORDINARY GENERAL MEETING

Notice is hereby given that the (01/2025) Extra Ordinary General Meeting of the Members of **Greenloop Solutions Private Limited** ("the company") is scheduled to be held on **Saturday, 15th day of March, 2025** at **11:00 A.M** at the Registered Office of the Company situated at **M-5A, Magnum House-II, Commercial Complex, Karam Pura, New Delhi: 110015** to consider and transact the following business:-

SPECIAL BUSINESS: -

ITEM NO. 1 INCREASE IN THE AUTHORISED SHARE CAPITAL OF THE COMPANY AND ALTERATION OF CAPITAL CLAUSE OF MEMORANDUM OF ASSOCIATION OF THE COMPANY:

To consider if thought fit to pass with or without modification(s), the following resolution as "**Ordinary Resolution**":

"**RESOLVED THAT** in accordance with the provisions of Section 61(1)(a), 64, 13 and other applicable provisions, if any, of the Companies Act, 2013 (including any amendment thereto or re-enactment thereof) and the Rules framed thereunder, the approval of the Members of the Company be and is hereby accorded for increase in the Authorised Share Capital of the Company from existing Rs. 100,000/- (Rupees One Lakhs Only) divided into 10,000 (Ten Thousand) Equity Shares of Rs. 10/- (Rupees Ten Only) each to Rs. 6,01,00,000/- (Rupees Six Crore One Lakh Only) divided into 60,10,000 (Sixty Lakhs Ten Thousand) Equity Shares of Rs. 10/- (Rupees Ten Only) each. Consequently the existing Clause V of the memorandum of association of the Company substituted with the following new Clause:

"V. The Authorised Share Capital of the Company is Rs. 6,01,00,000/- (Rupees Six Crore One Lakh Only) divided into 60,10,000 (Sixty Lakhs Ten Thousand) Equity Shares of Rs. 10/- (Rupees Ten Only) Each."

"**RESOLVED FURTHER THAT** for the purpose of giving effect to the aforesaid resolution, **Ms. Naina Talwar (DIN: 07680338)** and **Mr. Sanjay Sharma (DIN: 10938499)**, Directors of the Company be and is hereby authorized by the Board of Directors, to do all such acts, deeds, matters and things whatsoever, including seeking all necessary approvals to give effect to this Resolution and to settle any questions, difficulties or doubts that may arise in this regard"

Certified To Be True

For GREENLOOP SOLUTIONS PRIVATE LIMITED

FOR GREENLOOP SOLUTIONS PVT. LTD.

Sanjay Sharma

Director

(DIN: 10938499)

Address: First Floor, House No. 1580,
Street No. 112 Near Raj Sweets, Ganesh Pura-A,
Trinagar, Delhi : 110035.

Date: 19/02/2025

Place: New Delhi

NOTES:

1. An explanatory statement pursuant to sub-section (1) of Section 102 of the Act stating all material facts & the reasons thereof is annexed hereto.
2. A Member entitled to attend and vote at the Meeting is entitled to appoint a Proxy to attend and, on a poll, to vote instead of himself and the Proxy need not be a Member of the company.
3. Proxies, in order to be effective, must be received in the enclosed Proxy Form at the Registered Office of the company not less than forty-eight hours before the time fixed for the Meeting.
4. A person can act as a proxy on behalf of Members not exceeding 50 and holding in the aggregate not more than ten percent of the total share capital of the company carrying voting rights. A Member holding more than ten percent of total share capital of the company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder, Proxy Form (MGT 11) is enclosed herewith as **Annexure-I**.
5. The Statutory registers maintained under Section 170 & 189 of the Companies Act, 2013 shall be made available at the venue for inspection by the members at (01/2025) Extra Ordinary General Meeting of the Company.
6. Members are requested to intimate immediately any change in their address, including e-mail addresses at the earliest to enable the company to send all future communications at the right address.
7. Members/Proxies are requested to bring in their duly filled in and signed attendance slip for the purpose of attending the meeting along with their id proofs such as Aadhar/Pan/Voter id to attend the meeting, Attendance Slip is attached herewith as **Annexure -II**.
8. Member seeking inspection/any information with regards to the documents referred to in the notice or any matter to be placed at the meeting, are requested to write to the Company before the commencement of the Meeting through email at greenloopsolutionspvt.ltd@gmail.com the same will be replied by the Company suitably. Additionally, the copies of relevant documents will be made available for inspection at the meeting.
9. Route map of the venue of meeting is attached herewith as **Annexure-III**.

Saraj Shou

EXPLANATORY STATEMENT
PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013

The following Statement sets out all material facts relating to Resolution No. 1 mentioned in the accompanying Notice.

ITEM NO. 1

The authorized share capital of the Company is Rs. 1,00,000/- (Rupees One Lakh Only) divided into 10,000 (Ten Thousand) Equity Shares of Rs. 10/- (Rupees Ten Only) each. The resolution set out at Item No. 1 seeks to alter the capital clause of the memorandum of association of the Company by increasing the authorised share capital from Rs. 1,00,000 (Rupees One Lakh Only) divided into 10,000 (Ten Thousand) Equity Shares of Rs. 10/- (Rupees Ten Only) each to Rs. 6,01,00,000/- (Rupees Six Crore One Lakh Only) divided into 60,10,000 (Sixty Lakhs Ten Thousand) Equity Shares of Rs. 10/- (Rupees Ten Only) Each.”

Pursuant to Section 61 of the Companies Act, 2013 and other applicable provisions, if any, of the Companies Act, 2013, the Company is required to obtain approval of its shareholders by means of an ordinary resolution to carry out amendments to the memorandum of association of the Company.

None of the Directors and/or Key Managerial Personnel of the Company and/ or their relatives is deemed to be, in any way concerned or interested, financially or otherwise in the said resolution except to the extent of their shareholding, if any, in the Company.

The Board of Directors accordingly recommend passing of the resolution as set out at Item No. 1 of the Accompanying EGM Notice for the approval of members of the Company as Ordinary Resolution.

Certified To Be True
For GREENLOOP SOLUTIONS PVT. LTD.
For GREENLOOP SOLUTIONS PRIVATE LIMITED

Sanjay Sharma
Director/Auth. Signatory

Sanjay Sharma
Director
(DIN: 10938499)

Address: First Floor, House No. 1580,
Street No. 112 Near Raj Sweets, Ganesh Pura- A,
Trinagar, Delhi : 110035.

ANNEXURE-I

**FORM NO. MGT-11
PROXY FORM**

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN U20116DL2025PTC442217
Name of the company Greenloop Solutions Private Limited
Registered office M-5A, Magnum House-II, Commercial Complex,
Karam Pura, , New Delhi:110015

Name of the Members
Registered Address
E-mail ID
Folio No.

I/We, being the member (s) of _____ shares of the above named company, hereby appoint

1. Name: _____
Address: _____
E-mail Id: _____
Signature: _____ or failing him

2. Name: _____
Address: _____
E-mail Id: _____
Signature: _____ or failing him

3. Name: _____
Address: _____
E-mail Id: _____
Signature: _____ or failing him

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 01/2025 Extra Ordinary General Meeting of the Members of **Greenloop Solutions Private Limited** to be held on **Saturday, 15th day of March, 2025 at 11:00 A.M** at the Registered Office of the Company situated at **M-5A, Magnum House-II, Commercial Complex, Karam Pura, New Delhi: 110015** and at any adjournment thereof in respect of such resolutions as indicated below:

| S.No. | Special Business |
|-------|---|
| 1. | INCREASE IN THE AUTHORISED SHARE CAPITAL OF THE COMPANY AND ALTERATION OF CAPITAL CLAUSE OF MEMORANDUM OF ASSOCIATION OF THE COMPANY |

| |
|---------|
| Affix |
| Revenue |
| Stamp |

Signed this..... day of..... 2025.

Signature of shareholder.....

Signature of Proxy holder(s)

Note:

- **This form of proxy in order to be effective should be duly completed and deposited at the registered Office of the Company, not less than 48 hours before the commencement of the Meeting.**
- **For Resolutions, Explanatory Statement & Notice, Please refer to the Notice of the (01/2025) Extra Ordinary General Meeting.**

ANNEXURE –II
ATTENDANCE SLIP

| | |
|---------------------|---|
| CIN | U20116DL2025PTC442217 |
| Name of the company | Greenloop Solutions Private Limited |
| Registered office | M-5A, Magnum House-II, Commercial Complex, Karam Pura, New Delhi: 110015 |

| | |
|--------------------|--|
| Name: | |
| Address: | |
| Folio No. | |
| No. of Shares held | |

1. I hereby record my presence at the (01/2025) Extra Ordinary General Meeting of the Members of **Greenloop Solutions Private Limited** held on **Saturday, 15th day of March, 2025 at 11:00 A.M** at the Registered Office of the Company situated at **M-5A, Magnum House-II, Commercial Complex, Karam Pura, New Delhi: 110015.**

2. Name & Signature of the Shareholder/
Proxy Present

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|--|
| |
|--|

3. Shareholder / Proxy holder wishing to attend the meeting must bring the Attendance Slip to the meeting and handover the same at the entrance duly signed.

4. Shareholder / Proxy holder desiring to attend the meeting may bring his/her copy of the notice for reference at the meeting.

ANNEXURE-III

MAP FOR THE VENUE OF THE (01/2025) EXTRA ORDINARY GENERAL MEETING

M-5A, Magnum House-II, Commercial Complex, Karam Pura, New Delhi: 110015.

